

## **PTO MEETING MINUTES – MAY 21, 2025**

In Attendance:

President - Valerie Ryan

VP - Jessica Conway

Treasurer- Traci Melfi

Secretary - Jeff Rightmyer

Staff Rep - Jennifer McLaughlin

Principal - Gretchen D.

Others: 3

Called to order: 6:01pm - last meeting of 2024-2025

Approval of minutes from April meeting: APPROVED

Treasurer:

- Review of Financial Report from 4/23 - 5/20
- Balance on hand \$20,042.53
- Motion to raise drama club budget to \$1,250: Approved
- Raise staff appreciation budget for next year, review, and approve

Staff Representation:

- Staff appreciation was well received and appreciated by all for each group/day
- Engagement for PTO, memberships, response, and volunteer/resources brainstorming

President Report:

- Movie night is May 28th, 6pm. RSVP preferred.
- PTO to cover graduation cakes, Coles will cover pizza for 5th grade picnic
- Annual budget done by June 12th
- June 1<sup>st</sup> reimbursement deadline
- Members present at the meeting voted thru electronic ballot.
- Election Results for 2025-2026: President- Vacant (Vice President will fulfill the duties until a President is elected), Vice President- Jessica Conway, Treasurer- Tracy Melfi, Secretary- Chelsea Garcia
- Will continue to search for a volunteer to fill the President position

Meeting Adjourned: 6:49pm

