Coles ES PTO Meeting

August 21, 2024, 6 p.m.

Welcome Valerie Ryan

*(Meeting called to order at 6:05 PM with 15 people in attendance)*

Introduction of New Board:

President: Valerie Ryan

Vice President: Jessica Conway

Secretary: Jeff Rightmyer (Absent)

Treasurer: Melinda Maddox (Absent)

Staff Representative: Jennifer McLaughlin

(Took Minutes for this meeting)

President Report Valerie Ryan

We have hosted 2 events so far this school year. We were very pleased with the support and participation of these events.

**Welcome Back Breakfast** for the staff. The food was donated by our Roadrunner families.

**Popsicles on the Playground**

PTO had a table at Kindergarten/New Family Orientation and Teacher Meet and Greet allowing families to purchase spirit wear and PTO memberships.

Principal Remarks Gretchen Drzewucki

*We have had a fabulous start to the school year*

It was wonderful welcoming back our staff. We really enjoyed being able to treat them during their full week of Professional Development, Planning and Preparing Classrooms to welcome back our students. Popsicles on the Playground was a big hit with our Kindergarten students and families. We are really excited to join all the amazing events the PTO has planned for us this year.

Teacher Report Jennifer McLaughlin

Thank you on behalf of the staff for the wonderful Welcome Back Breakfast. We really appreciated the parents and PTO Board providing breakfast before a long day of professional development and the gift.

Treasurers Report Valerie Ryan

This is Coles Elementary PTO inaugural year; therefore, we are starting from ground zero. We do not have a budget currently. Once we build funds a budget will be drafted and shared with our members.

Membership: To date we have 28 members

Pre-ordered spirit wear was sold at Kindergarten/New Family Orientation and Teacher Meet and Greet. All youth sized shirts were sold. All Tie Dyed Adult sized shirts were sold and only a few adult sized green shirts are left.

Spirit wear + Membership (Family and Staff) Sales = $995.00

PTO needs to pay T-shirt invoice: $470.00

Square fees: $28.00

PTO profit: $496.00

PTO start-up cost:

Insurance (basic): $435.00

501c Non-profit: $275.00

Committe/Club Reports Jessica Conway/Valerie Ryan

**Spirit wear**: We had a limited inventory that was sold out during the Kindergarten Orientation and Teacher Meet and Greet. Another order of T-shirts will be placed for Back to School Night. Families can also place orders online. Flyers will be going home on Monday, August 26th electronically. The online store will be open until September 13th.

**Fundraising:**

September Fundraisers:

September 7th – Believe Kids – Catalog Sales

September 23rd – All- American Steakhouse

Future Fundraisers:

Read-a-thon

Texas Roadhouse

Urban Air (willing to sponsor Boosterthon)

BoosterThon

**Committee Chairs:** We are in immediate need of a Club Chair and a Community Outreach/Fundraising Chair. Please reach out to the board if you are interested. If you would like to Chair any of our future events, please contact Valerie Ryan or Jessica Conway.

**Clubs:** Current list

Chorus (Mondragon), Robotics (DesJardin), Garden (Wolfe/Keaney), Battle of the Books (Story/Larkin/Becchi), Drama (Melfi/Godsiff), Healthy Living, Spanish (Pagan/Stephanie), Science (Rightmyer/Mainwaring), Lego (Rightmyer/Mainwaring), ASL (Taylor), Taekwondo (Life Champ)

If you would like to sponsor a club, please contact the PTO board at colespto@gmail.com

Old Business Jay (PTA Treasurer)

We want to help with the transition and start-up of Coles PTO. We currently are checking the bylaws to help guide us on the best way to financially support and transition funds. It was proposed that the PTA pay any PTO invoices, pay for the BoosterThon, purchase materials for clubs, and make a donation to Coles Elementary. The current PTA board and PTO board will have a budget meeting to finalize the plans.

New Business Valerie Ryan

PTO will have an Information table at Back to School Night. Spirit wear will be available for purchase.

**Upcoming Events**

**Believe Kids – September 7th – September 23rd**

**All American Steakhouse – September 23rd (All Day)**

**Back to School Night – September 26th 6-8 PM**

***Next Meeting on Wednesday, September 18, 2024 at 6 PM in the library***

Meeting ended at 6:47 PM